1) Updates/Reports
   a) Cultural Chair
      i) Interest in food-based events beyond Tea/Cookies
      ii) Collaborative Gingerbread House making during Finals
   b) Financial Chair
      i) Reimbursement Forms for Arabic and Russian
      ii) Spending for Open House
          (1) Send Richard amount
      iii) Approve money for kitchen-cleaning money (Approved)
   c) Communications/Webmaster
      i) Committee/Submissions
      ii) Submission: Calligraphy Night pics (Chinese)
      iii) Newsletter finished
          (1) Culture
          (2) Food
          (3) Resident-Writing - hoping for more submissions in the future

2) Review Constitution
   a) Objectives and Parts of Government
   b) Committees
      i) Make possible revisions in Constitution
      ii) Allocate power to chairpersons to create committees
      iii) Talk to Luke about Kitchen Committee
   c) Chairperson Duties
      i) Reports at Bi-weekly Meetings
   d) Government Functions
      i) Post minutes to Shea Website
   e) House Finances

3) Questions/Concerns
   a) Get Cheyenne and Kim access to the website
      i) Learn HTML Code
      ii) Revisit Shea House Government location on the Shea website