

## I. Reports

### A. Tea and Cookies (Anna)

1. 20+ people came but did not stay (just took cookies and left)
  - a) Think about how to get people to stay
    - (1) Room setup
    - (2) Keep snacks in the kitchen and serve them at the table (in lieu of buffet style)
    - (3) Maybe instead of focusing on the food items (e.g., "tea and cookie"), focus on the hangout/social part
2. Photos
  - a) Ask someone to take photos
3. Suggestions for next time
  - a) More flyers on dinner tables
  - b) Making announcement during dinner may be helpful
4. Next one will be on December 4

### B. Newsletter (Cheyenne/Kim)

1. LA photos?
  - a) Got pictures from Arabic, Japanese and Chinese floor
  - b) Pictures from Rotunda Dome dinner
  - c) Picture date not very sorted out
  - d) Deadline? - submission due at end of the month and newsletter out at first day of new month
2. January/February Newsletter Due 1/31; 2/1

### C. Financial Chair Funding Report (Richard)

1. Tea and Cookies Receipts
2. LA Meeting: Give Richard receipts
3. We got \$400 from College Council!! (mostly discretionary for end of the school year event)
  - a) \$200 to spend on food
  - b) \$200 to spend on drinks
4. Receipts/Reimbursement Forms due December 1
  - a) Can do up to December 9 but don't wait until the last minute
5. Remind LAs about due date and roll over of budgets

### D. Arabic Floor Bailout (Josh)

1. Joe - offer LA perspective
  - a) Important to know why she went over budget
  - b) She can apply for funding outside of Shea House to cover the hole
2. Richard: precedent Fall 2015 for Persian
3. Professor Marshall: follow Persian precedent and have Arabic floor start with \$107.04 less in the spring and defer any decision on bonuses or precedents in the spring and they would start with \$172.96

4. Vote: Carry over debt to Spring 2017 and recommend additional sources of funding or hosting a joint event with another floor to compensate for any needs in the spring.

a) Encourage Arabic floor to bring a proposal

(1) Shea House Government could be an alternative funding source

II. Reminder: Bill and Sally gift cards (Josh)

III. More cultural events

A. News/Movies Around the World

B. Haunted House

IV. Website Review

A. Login URL: <http://www.shea.virginia.edu/user/login/>